

Job Description

Job Title: Wastewater Treatment Plant Operator in Training (OIT)
Department: Asset Management
Reports To: Chief plant Operator
Location: Edwards Air Force Base, CA
Classification: Non-Exempt
Normal Business Hours: Varies, Approx. 7:00 a.m. – 4:00 p.m., Daily
Prepared Date: December 6, 2023

Job Objective - Reporting directly to Chief Plant Operation , the OIT has full responsibility for assisting in the successful operation and maintenance of the water reclamation facility, collections system, and lift station. The OIT will also receive directions on a daily basis.

Principal Duties and Responsibilities

- Perform equipment operation and maintenance
- Troubleshoot process and equipment problems
- Clean Collection sewer pipes with high velocity Vactor truck
- Operate, inspect, and service lift station
- Perform USA's markings or Calling in for USA to be marked
- Assist with the Industrial Pretreatment Program (IPP)
- Read Meters
- Perform in-house laboratory tests and analyze lab tests
- Interpret and report data
- Operate valves & equipment
- Communicate any problems/issues to supervisor
- Promote and adhere to PERC's written corporate Safety program
- All other tasks as assigned by Director of Operations
- Maintain acceptable attendance per PERC standards
- General housekeeping and cleanup as needed.

Knowledge, Skills and Abilities Required

1. General computer skills including good working knowledge of Microsoft Word and Excel.
2. Excellent team-working and communications skills to enable effective interaction with other PERC Water personnel, including peers.
3. Physical:
 - Body Positions: Standing, sitting for extended periods of time, walking.
 - Body Movements: Use of hands, eyes, arms and voice. Must be able to lift, push and pull up to 40 pounds on a regular basis.
 - Must be able to climb up and down stairs and ladders and climb into process tanks and enclosures
 - Must be able to work weekends, nights or holidays as needed.
 - Must be able to travel from jobsite to jobsite at various locations surrounding the area
4. Mental:

- Language ability includes reading, writing, spelling, and the ability to communicate clearly on business topics in English.

Education, Professional Credentials and Experience

1. Valid CWEA Collection System Maintenance Certificate Grade I.
2. Valid California Driver's License, class A.
3. Ability to obtain WWTPO Grade I certificate by July 1, 2019. PERC will procure a WWTPO OIT certificate to obtain hours for experience towards the Grade I.

Work Conditions

Jobsite (Wastewater reclamation facility) indoor and outdoor

Reporting Relationships

The following positions may provide functional support to the Operator in Training:

Corporate Vice President & COO
Director of Operations
Area Operations Managers
Superintendents / Lead Plant Operators
Grade I-IV Operators

ACKNOWLEDGMENTS

I understand that this job description does not list all of the duties of my job. I am aware that I may be asked by my supervisors to perform additional duties or follow additional instructions. I understand that I will be evaluated in part based on my performance of the tasks listed in this job description. I have reviewed and understand the above job description. I understand the Company has the right to change this job description at any time. I also understand I am an at-will employee and that this job description is not an employment contract.

Name (Printed)

Signature

Date

Supervisor

Date