

Job Description

Job Title: Waste Water Treatment Operator II
Department: Asset Management
Reports To: Operations Manager
Location: Ione, CA
Classification: Non-Exempt
Normal Business Hours: Varies, Approx. 7:00 a.m. – 4:00 p.m., Monday through Friday
Prepared Date: Sept. 8, 2022

Job Objective - Reporting directly to Operations Manager, the Operator II has responsibility for assisting in the successful operation and maintenance of the City of Ione's Wastewater Treatment Plant System, Castle Oaks Water Recycling Facility and ancillary equipment.

Principal Duties and Responsibilities

- Operates, inspects, cleans, repairs, replaces and maintains piping, valves, motors, grinders, pumps, aerators, screens, compressors, filters, clarifiers, chemical feed systems and related equipment; assists in major treatment plant and collection system repairs as necessary.
- Performs treatment plant rounds inspecting, monitoring, and documenting plant operations by reading plant equipment gauges, dials, computer screens, graphs, and other instrumentation; making adjustments to process controls as directed by the Area Manager; identifying operational problems and ensuring they are corrected; ensuring that plants are operating within safety standards established by federal, state, and local laws, ordinances and regulations.
- Performs general, grounds, and preventive maintenance and repair in and around plant facilities including lubricating equipment, cleaning drying beds, washing process equipment; performs landscape duties including mowing, edging, and weed abatement.
- Notifies Area Operations Manager when consumables inventories are low.
- Operates a variety of vehicles, tools, and equipment necessary to maintain the wastewater treatment plant system, Castle Oaks Water Recycling Plant, and equipment.
- Performs basic skilled water pollution control laboratory testing and analysis; takes samples; adheres to quality assurance programs for laboratory analysis and instrumentation. Prepares and updates records and logs in compliance with state and federal mandates for reporting.
- Assists in sewer collection maintenance and cleaning activities as needed.
- Prepares and maintains a variety of written records and reports.
- Communicate any problems/issues to supervisor.
- Promote and adhere to PERC's written corporate Safety program
- All other tasks as assigned by Area Operations Manager
- Maintain acceptable attendance per PERC standards

Knowledge, Skills and Abilities Required

1. Excellent team-working and communications skills to enable effective interaction with other PERC Water personnel, including peers.
2. Physical:
 - Body Positions: Standing, sitting for extended periods of time, walking.
 - Body Movements: Use of hands, eyes, arms and voice. Must be able to lift, push and pull up to 40 pounds on a regular basis.
 - Must be able to climb up and down stairs and ladders and climb into process tanks and enclosures
 - Must be able to work weekends, nights or holidays and respond to alarms when on callbe on call as needed.
3. Mental:
 - Language ability includes reading, writing, spelling, and the ability to communicate clearly and follow instructions on business topics in English.

Education, Professional Credentials and Experience

1. High school graduate or equivalent
2. An advanced level position that requires (2) year experience and knowledge of the methods, tools, materials, and equipment used in the maintenance of facility buildings and grounds
3. Current Grade II California Wastewater Treatment Plant Operator certificate required
4. Ability to obtain the Grade I CWEA Collection System Maintenance Certifications.
5. Valid California driver's license

Work Conditions

Jobsite (Wastewater reclamation facility) indoor and outdoor

Reporting Relationships

The following positions may provide functional support to the Operator in Training:

Corporate Vice Presidents & COO
Director of Operations
Area Operations Manager
Safety Manager
Superintendents
Senior/Lead Plant Operator
Grade I - IV Operators

ACKNOWLEDGMENTS

I understand that this job description does not list all of the duties of my job. I am aware that I may be asked by my supervisors to perform additional duties or follow additional instructions. I understand that I will be evaluated in part based on my performance of the tasks listed in this job description. I have reviewed and understand the above job description. I understand the Company has the right to change this job description at any time. I also understand I am an at-will employee and that this job description is not an employment contract.

_____	_____	_____
Name (Printed)	Signature	Date
_____		_____
		Date